



# **CITY OF TITUSVILLE**

Community Development Block Grant (CDBG)

Consolidated Annual Performance & Evaluation Report  
(CAPER)

for Fiscal Year 2024-2025

**Grant # B-24-MC-12-0021**

## CR-05 - Goals and Outcomes

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan.**

### 91.520(a)

The City of Titusville successfully completed the third year of the 5-Year Plan period for the CDBG program, including CDBG-CV. Federal resources were utilized throughout the community for a variety of housing and non-housing community development activities to address the objectives and outcomes of the 5-Year Plan:

OBJECTIVES: SUITABLE LIVING ENVIRONMENT (SL); DECENT HOUSING (DH); CREATING ECONOMIC OPPORTUNITIES (EO)

OUTCOMES: Availability/Accessibility - for the purpose of creating suitable living environments, decent affordable housing, and creating economic opportunities; Affordability - for the purpose of creating suitable living environments, decent affordable housing, and economic opportunities; Sustainability - for the purpose of creating suitable living environments, decent housing, and economic opportunities.

ANNUAL GOALS: Preserve or create affordable housing; Public Services; Public Facilities and Infrastructure; Planning and Administration

ACCOMPLISHMENTS: During program year 24/25, the City received an entitlement allocation of \$307,980 and carried over \$465,209.14 in unexpended funds at the end of the prior year, making a total of \$773,189.14 available at the beginning of the 2024 year. A total of \$437,977.17 was expended leaving an unexpended balance of \$335,211.97 at end of year. Titusville identified the following programs as a result of the priority needs in the 5-Year Plan and FY24 Action Plan:

| Program Name                             | #Served   |
|--|---|
| Public Services Program (EO)             | 2,805 people were assisted with improved access to a service of which 53 were served for the first time |
| Neighborhood Revitalization Program (SL) | 1455 people assisted with improved access to a facility or infrastructure benefit                       |

During FY 24/25, the City partnered with three (3) non-profit agencies to provide various public services expending \$39,700 in CDBG funds as follows:

**Aging Matters in Brevard-** Meals on Wheels Program providing delivered meals to homebound seniors, a total of 635 individuals were assisted with nutritious meals, of which 13 were served for the first time.

**Women's Center-** domestic violence safe house and supportive services providing a temporary housing for domestic violence victims, a total of 2,006 households were assisted with services, of which 22 were assisted for the first time.

**Brevard Alzheimer's Foundation** – Safe Ride Program providing safe, life-sustaining rides for seniors for services, a total of 164 households were assisted with safe rides, of which 18 were assisted for the first time.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

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| Goal                                 | Category  | Source / Amount    | Indicator   | Unit of Measure  | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|--------------------------------------|---|--------------------|---|------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| Planning and Administration          | Planning and Administration   | CDBG: \$61,573.78  | Other   | Other            | 1                         | 1                       | 100 %            | 1                       | 1                     | 100%             |
| Public Facilities and Infrastructure | Non-Housing Community Development                                     | CDBG: \$336,703.39 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 250                       | 1455                    | 582.00%          | 250                     | 1455                  | 582.00%          |
| Public Services                      | Homeless Non-Homeless Special Needs Non-Housing Community Development | CDBG: \$39,700     | Public service activities other than Low/Moderate Income Housing Benefit                    | Persons Assisted | 150                       | 53                      | 35.33%           | 150                     | 53                    | 35.33%           |

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Projects funded in FY24 supported objectives identified in the 5-Year Plan. CDBG and CDBG-CV funds were used to address the priority needs of providing public services, housing/homeless supporting services, and addressing non-housing community development needs in the target area of the city. The following activities completed during FY24 helped meet the following specific goals identified in the 5-Year Plan and annual Action Plan.

1. Goal: Public Facilities and Infrastructure improvements serving low-income residents in the South Street Target Area. This goal was addressed through completion of the following project:

The City maintained safety and accessibility within our infrastructure by identifying streets needing resurfaced in the areas most affecting very low- to moderate-income households. A total of seven substandard public roadways were improved and now meet public safety and traffic standards.

2. Goal: Public Services serving low-income residents city-wide, including homeless and special needs populations. This goal was addressed through completion of the following subrecipient programs:

Aging Matters in Brevard- Meals on Wheels program providing delivered meals to homebound seniors. Women's Center- domestic violence safe house and supportive services providing a temporary housing for domestic violence victims, and Brevard Alzheimer's Foundation – Safe Ride Program providing safe, life-sustaining rides for seniors for services.

3. Goal: Planning and Administration comprehensive planning and grant oversight by the Grantee.

The City utilized CDBG funds as follows for these activities during FY 24/25:

CDBG Public Services \$39,700.00

CDBG Public Facilities \$336,703.39

CDBG Administration \$61,573.78

The priorities and specific objectives were included in the Consolidated Plan to develop viable communities by providing decent housing, suitable living environments, and expanding economic opportunities principally for low-and moderate-income persons. The priority needs rated highest were owners whose cost burden exceeds 30% of their gross annual income for housing; owners whose cost burden exceeds 50% of their gross annual income for housing; and owners with housing code violations, special needs, and homeless needs and outreach assessment. The results of these activities and strategies can be seen in the number of households assisted and the number of clients served over the last year.

The activities met the CDBG national objective by serving low-income households, which is the highest

priority. The City maintained safety by identifying public facility improvements in its revitalization program by improving access to transportation with improved bus stops in the areas most affecting very low- to moderate-income households.

The following activities assisted in expanding and completing our plan:

- Housing Rehabilitation Program-six households were assisted utilizing SHIP funds totaling \$333,576.70.
- First Time Homebuyer Program - one household was assisted utilizing SHIP funds totaling \$70,000.00 and one household was assisted utilizing HOME funds totaling \$50,000.00.
- The Housing Rehabilitation Program continues to provide low-income households with assistance in making the necessary repairs to sustain homeownership. There are currently twenty (20) households on the waiting list to be served.
- Public Services are a vital role in the City's CDBG program. Through collaboration with non-profit organizations various public services are provided city-wide to low-income households. Through these partnerships, 2805 people were served during the program year.

|  |      | PROJECTS FOR FY 24/25      |   |              |              |              |              |
|--|------|----------------------------|---|--------------|--------------|--------------|--------------|
|  |      | LOW/MOD BENEFIT ACTIVITIES |   |              |              |              |              |
|  |      |                            |   | ADJUSTED     |              |              |              |
|  |      |                            |   | BALANCE      | BALANCE      | LOW/MOD      |              |
|  |      |                            |   | BEGINNING    | BEGINNING    | FUNDS        | REMAINING    |
| HUD  | YEAR | PROJECTS                   |   | 10/1/2023    | 10/1/2023    | EXPENDED     | BALANCE      |
| ACTIVITY #   |      |                            |   |              |              |              |              |
| 396  | 2023 |                            | Street Improvement - SSTA 24/25                   | 413,700.84   | 413,700.84   | 335,621.72   | 78,079.12    |
| 403  | 2024 |                            | Neighborhood Revitalization & Deleon Shaded Bench | 258,192.30   | 258,192.30   | 1,081.67     | 257,110.63   |
| 399  | 2024 |                            | Aging Matters Meals on Wheels Program             | 15,000.00    | 15,000.00    | 15,000.00    | 0.00         |
| 402  | 2024 |                            | Women's Center Safe House Program                 | 16,300.00    | 16,300.00    | 16,300.00    | 0.00         |
| 401  | 2024 |                            | Brevard Alzheimer's Safe Ride Program             | 8,400.00     | 8,400.00     | 8,400.00     | 0.00         |
|  |      |                            | SUB TOTAL:  | \$711,593.14 | \$711,593.14 | \$376,403.39 | \$335,189.75 |
| ADMINISTRATION, UNPROGRAMMED FUNDS & NON-LOW/MOD ACTIVITIES: |      |                            |   |              |              |              |              |
|  |      |                            | Unprogrammed Funds                                | 0.00         | 0.00         | 0.00         | 0.00         |
|  |      |                            | Program Income (NSP transfer) pending             | 0.00         | 0.00         | 0.00         | 0.00         |
|  |      |                            | Recaptured Funds                                  | 0.00         | 0.00         | 0.00         | 0.00         |
| 400  | 2024 |                            | Program Administration                            | 61,596.00    | 61,596.00    | 61,573.78    | 22.22        |
|  |      |                            |   |              |              |              |              |
|  |      |                            | SUB TOTAL:  | 61,596.00    | 61,596.00    | 61,573.78    | 22.22        |
|  |      |                            | TOTAL:  | \$773,189.14 | \$773,189.14 | \$437,977.17 | \$335,211.97 |

## LOW-MOD BENEFITS CHART

### CR-05 - Goals and Outcomes

Additionally, the City allocated \$206,684.00 in FY 24 CDBG funds for neighborhood revitalization efforts including infrastructure and beautification activities in the low-income target area known as the South Street Target Area benefiting 1455 people. A total of \$335,621.72 was expended during the program year to eliminate substandard roadways and \$1081.67 for the design of an additional shaded stop in the low-income South Street Target Area. The City further utilized \$61,573.78 for administration activities.

Funding provided to activities that addressed the identified objectives have improved neighborhoods and public facilities and have made a significant impact to residents in the target area. No changes were made to program objectives. The City did not fail to meet a national objective in FY 24/25. The City did not displace or relocate any citizens in FY 24/25. The City does not participate in the Section 108 loan program. The City had no lump sum agreements during FY 24/25. The City did not have any float funded activities, outstanding loans, deferred loans, defaulted loans, or property acquired and improved with CDBG funds. The City did not provide any certificates of consistency in FY 24/25. Further, the City did not hinder implementation of the Consolidated Plan by action or willful inaction.

## **CR-10 - Racial and Ethnic composition of families assisted**

**Describe the families assisted (including the racial and ethnic status of families assisted).**

**91.520(a)**

|                                    | <b>CDBG</b> |
|------------------------------------|-------------|
| White                              | 32          |
| Black or African American          | 19          |
| Asian                              | 0           |
| American Indian or American Native | 0           |
| Other                              | 2           |
| <b>Total</b>                       | <b>53</b>   |
| Hispanic                           | 6           |
| Not Hispanic                       | 47          |

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### **Narrative**

During the CDBG program year, the activities and services provided by the Grantee served a total of 53 households for the first time from various ethnicities. However, a total of 2,805 people were served directly and indirectly through these funded programs. The Grantee does not participate in the HTF program.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

| Source of Funds | Source           | Resources Made Available | Amount Expended During Program Year |
|-----------------|------------------|--------------------------|-------------------------------------|
| CDBG            | public - federal | 773,189.14               | 437,602.57                          |

Table 3 - Resources Made Available

### Narrative

During FY 24/25, the City received \$307,980.00 in CDBG entitlement funds and carried over an unexpended balance from prior year of \$465,209.14, making a total of \$773,189.14 available at the beginning of the fiscal year for new activities. The funds were allocated to various public service agencies and public facility projects. During FY 24/25, the City partnered with three (3) non-profit agencies to provide various public services utilizing \$39,700.00 in CDBG funds as follows:

- Aging Matters Meals on Wheels program - \$15,000.00
- Women's Center Domestic Violence Safe House - \$16,300.00
- Brevard Alzheimer's Safe Ride program - \$8,400.00

Additionally, the City allocated \$206,684.00 of 24/25 funds for public facility type activities and \$61,596.00 for grant administration activities. Expenditures were as follows:

- Administration- \$61,573.78
- DeLeon Shaded Stops- \$1081.67
- Street Improvements \$335,621.72

### Identify the geographic distribution and location of investments

| Target Area              | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description   |
|--------------------------|----------------------------------|---------------------------------|---|
| SOUTH STREET TARGET AREA | 70                               | 100                             | The grantee has placed an emphasis on allocating funds to its target area |

Table 4 – Identify the geographic distribution and location of investments

### Narrative

During FY24 the City continued to promote community revitalization with its CDBG program to improve and expand public facilities to benefit low-income households residing in the target area. CDBG funds totaling \$336,703.39 was expended during FY24 to make public improvements. Additionally, \$39,700.00 in federal CDBG funds was utilized to develop public/private partnerships through Community Housing Development Organizations and for- and non-profit developers, for public services and affordable housing activities.



## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City has made efforts to leverage funds with other federal, state, and local resources, which has allowed the City to administer various neighborhood service programs.

During FY 24/25, SHIP fund totaling \$335,576.70 was used to leverage and match Federal HOME program. SHIP funds are used to provide affordable housing programs to low- and very low-income residents. The City's Neighborhood Services Department also offers various loan programs. The rehabilitation and emergency repairs program loans clients up to \$75,000 and \$10,000, respectively, to address health and life safety hazards. Approximately, five (5) loans are disbursed each year for these two programs.

The partnerships that the City has developed have enabled the City to use Federal CDBG and HOME dollars to leverage over \$2.5 million and to administer many programs with a limited staff. The City will continue to pursue additional grant programs.

The Grantee maintains a Surplus Property List whereby it offers publicly owned lands suitable for affordable housing. This list is maintained on the City's website under its Neighborhood Services Department. Most recently, the City donated land acquired through and land banked through its NSP grant to a Community Housing Development Organization (CHDO) for the future purpose of constructing new affordable rental units within the city. Ph I of this project consisted of four units, which are fully occupied. Ph II is in the construction stage and will provide an additional six affordable units funded through the City's ARPA grant and Brevard County's HHRP grant scheduled for occupancy in December 2025. This housing project is serving the homeless population.

During FY24/25, the City furthered its affordable housing strategy through the donation of additional City-owned properties to a Community Housing Development Organization's Community Land Trust. A total of five residential lots were donated to Community of Hope, Inc. for the construction of affordable homeownership opportunities for low-income households.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

|  | One-Year Goal | Actual   |
|--|---------------|----------|
| Number of Homeless households to be provided affordable housing units      | 0             | 0        |
| Number of Non-Homeless households to be provided affordable housing units  | 0             | 0        |
| Number of Special-Needs households to be provided affordable housing units | 0             | 0        |
| <b>Total</b>   | <b>0</b>      | <b>0</b> |

Table 5 – Number of Households

|  | One-Year Goal | Actual   |
|--|---------------|----------|
| Number of households supported through Rental Assistance             | 0             | 0        |
| Number of households supported through the Production of New Units   | 0             | 0        |
| Number of households supported through Rehab of Existing Units       | 0             | 0        |
| Number of households supported through Acquisition of Existing Units | 0             | 0        |
| <b>Total</b>   | <b>0</b>      | <b>0</b> |

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City's goal is to serve a realistic number of very low- to low-income households depending on identified needs, and utilization of grant funds available within the guidelines of the grant. CDBG funds were not utilized during FY 24/25 to provide affordable housing opportunities. However, the City utilized its SHIP and HOME grant programs funds to assist two low-income household during the year totaling \$120,000.00 for purchase assistance. Further the City utilized \$333,576.70 of its SHIP grant funds to assist six (6) additional homeowners with rehabilitation assistance.

The City allocated an additional \$945,000 in ARPA funds for the affordable housing project known as Hope Hammock [PH II], which provides rental units to households who are homeless or threatened with homelessness.

### **Discuss how these outcomes will impact future annual action plans.**

The need for affordable housing continues to be a major issue for the City. The City has placed greater emphasis on affordable housing by funding activities and programs that support this goal. Further, the City continues its Neighborhood Revitalization Program that focuses on public facilities and improvements, beautification, and other community improvements such as transportation and lighting to combat the effects of disinvestments in the South Street Target Area. . The City will continue to provide technical assistance to non-profits that are interested in applying for program funds, for the purpose of increasing the number of affordable housing units and public services. Additionally, with the adoption of the Local Housing Incentive Plan under the SHIP program, the City will further its donation of surplus properties to Community Housing Development Organizations (CHDO) and/or Community Land Trust's to increase the availability of affordable housing units.

The City provided \$100,000.00 of its SHIP program funds from years 2024 and 2025 for the construction of an affordable housing apartment complex for seniors known as Forest Glen, to further the availability of affordable housing for this targeted population.

The City allocated \$125,000.00 of its 24/25 SHIP grant program funds for the construction of 5 affordable housing units on surplus properties the City donated under a Community Land Trust agreement.

It is anticipated that the City will continue to recover from the lingering effects of the Coronavirus into 2026 and will adjust its goals and outcomes to meet the demand of the economic impacts the pandemic may have in the future, and seek all resources in doing so.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

| <b>Number of Households Served</b> | <b>CDBG Actual</b> | <b>HOME Actual</b> |
|------------------------------------|--------------------|--------------------|
| Extremely Low-income               | 16                 | 0                  |
| Low-income                         | 20                 | 0                  |
| Moderate-income                    | 17                 | 0                  |
| <b>Total</b>                       | <b>53</b>          | <b>0</b>           |

**Table 7 – Number of Households Served**

### **Narrative Information**

During the 24/25 program year, the City proactively made efforts to address the housing needs of renter households who pay more than half of their income for rent, live in seriously substandard housing, or have been involuntarily displaced. These efforts included partnerships with local housing providers and developers, non-profit and faith-based organizations, and Community Housing Development Organizations. Actions to increase the number of affordable housing units were accomplished through

purchase or rehab of units, donations of city-owned lands, modifications to local policies and regulations to create opportunities for infill housing developments, designing programs to provide emergency sheltering, long-term rental housing with wrap-around services, and outreach programs for the homeless through subrecipient-managed programs.

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## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City's homeless and homeless prevention objectives, priorities, and strategies are those established through participation with the Brevard Homeless Coalition (BHC) as the local Continuum of Care (CoC) agency. BHC facilitates all issues regarding homeless persons, especially unsheltered persons, and those at risk of becoming homeless county-wide. The BHC consists of approximately seventy-nine (79) members and more than seventeen (17) interested persons and agencies, including the City. Monthly meetings are held to discuss and collaborate on planning activities that will reduce homelessness and prevent those at risk from becoming homeless. Members of the BHC assist in gathering data and approving reports regarding the needs and the homeless in Brevard County, including Titusville.

A homeless response system consists of two primary factors; homeless population and housing capacity determined by inventory and dedicated resources. Ideally, the capacity and dedicated resources of the homeless system are in direct proportion to the population. According to the Florida Housing Coalition, Florida has the 3rd highest homeless population in the nation, with approximately 30,756 homeless individuals throughout the State, and Titusville is no exception. Daily, the City's Neighborhood Services Department, through various interactions with the public, witness many individuals who are experiencing serious housing issues including homelessness and sheltering. To address these issues, the department seeks assistance from the BHC and CoC through the 2-1-1 system and/or direct referrals from client to agency as well as housing providers.

### **CR-25 - Homeless and Other Special Needs**

Chronic homelessness is addressed as a priority need in Titusville. Annually, the City participates in a street census of the homeless known as the Point in Time Count. The Point in Time Count (PITC), which includes interviews of homeless persons or suspected homeless individuals or families, at day labor offices, supportive housing program facilities, soup kitchens, food pantries, the City's Harry T. Moore Social Service Center, and any other homeless service access points. While PITC provides an opportunity to interview these populations and document demographic data, their housing situation, and reason for becoming homeless or unsheltered, the data does not capture a complete picture of the homeless. Annually, the BHC uses data gathered during the PITC and implements goals and strategies to reduce and/or eliminate barriers that affect the chronically homeless. The data collected and analyzed are used to determine the amount of available housing and services needed, and the number of available resources. The discrepancy between need and availability provides data to determine gaps and thereby focus the annual goals to reduce these gaps. During the PITC in 2025, 1,062 persons were identified as homeless. These numbers are down from 2024. The 2025 numbers are a 5% decrease in calls for

assistance or decrease in services. This analysis is utilized by BHC to provide funding to agencies whose goals are to reduce the gap and prevent persons from becoming homeless and used by the City to adjust its goals and objectives to meet actual needs. It is noted that Florida is a known destination during the colder months for migration of homeless individuals and families seeking warmer weather. These seasonal migrations create sudden and increased burden on housing and can impact the homeless support system in place. The BHC has implemented a Best Practice Coordinated Assessment process for outreach, diversion, assessment, and prioritization. This information is utilized by the City to assess its annual goals and objections and adjusted where needed. Important partners in this effort have been Housing Authority's which has made Housing Choice Vouchers available in many cases. City partnerships with several physical and behavioral health care providers have improved, helping to ensure housing sustainability . Additionally, collaboration with social service agencies as well as employment and vocational rehab partners have assisted in providing stability and life improvements.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The biggest gap in services and housing are for homeless individuals and intact families. Shelters who take in adults with children are typically domestic violence shelters that only allow for women with children. This creates a situation where a family must be separated to access transitional or emergency housing. Additionally, many of the shelters that target women with children do not allow male children over the age of 14 to reside at the shelter. Due to these policies, families typically live in their vehicles, at the parks, campgrounds, or with families and friends in overcrowded situations.

As a result, Titusville partners with non-profit agencies who provide emergency housing for victims of domestic violence on an annual basis. Additionally, the City partners with local housing providers and Community Housing Development Organizations (CHDO) to bring additional units on line targeting homeless and special needs populations with emergency and transitional units. During 2024, the City, through its subrecipients, assisted over 2006 individuals with emergency or transitional housing services.

Lastly, Brevard County agencies manage Emergency Solutions Grants (ESG) projects for outreach, shelter, and rapid rehousing. Brevard County continues to successfully manage a Supportive Services for Veterans and Families (SSVF) grant to provide emergency or transitional housing to our homeless Veterans. The City supports these efforts.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Through a coordinative effort with the City, the Brevard Homeless Coalition has implemented a Best-

Practices Coordinated Assessment process for outreach, diversion, assessment, and prioritization for a wide range of populations. The City utilizes this process in serving and helping the homeless and those likely to become homeless after being discharged from institutions and health care facilities, foster care, and corrections programs, and low-income individuals and families, especially those that are extremely low-income, avoid homelessness. Additionally, important partners in this effort have been the Public Housing Authorities, which has made Housing Choice Vouchers available in many cases. In addition, local agencies have enhanced Housing Case Management capabilities through funding opportunities at the City level. City partnerships with physical and behavioral health care providers have improved markedly, helping to ensure housing sustainability, and collaboration with social service agencies as well as employment and vocational rehab partners have assisted in providing stability and life improvement. The City is utilizing additional funding resources to bridge the gap in services, such as the National Opioid Settlement Fund.

Additionally, the City has partnered with a local non-profit Community Housing Development Organization to construct and lease affordable rental housing units for those individuals that are homeless or at risk of homelessness, in Titusville. The Hope Hammock project, when completed, will provide ten (10) additional housing units set aside for those that are deemed homeless. Phase 1 of this project is complete and serving four households. Phase 2 will be complete in December 2025.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Through a coordinated effort with the City, the Brevard Homeless Coalition (BHC), serving as the lead entity, has implemented a Best-Practices Coordinated Assessment process for outreach, diversion, assessment, and prioritization for a wide range of populations, which the City has adopted locally. Important partners in this process have been Housing Authorities which have made Housing Choice Vouchers available in many cases. In addition, local agencies have enhanced Housing Case Management capabilities. City partnerships with physical and behavioral health care providers have improved markedly, helping to ensure housing sustainability amongst the chronically homeless. Titusville has collaborated with social and human service agencies, as well as employment and vocational rehab partners, in providing stability and life improvement skills workshops for families with children, unaccompanied youths and Veterans.

In addition to City efforts, the BHC manages ESG projects for outreach, shelter, and rapid rehousing county-wide. BHC and the City has adopted the Housing First model and continue to work together to tailor the model to meet the needs of the homeless issues county-wide and locally.

Once a month, the North Brevard Coalition of Human Services (NBCHS) organization meets to discuss

and address homeless issues amongst other housing topics. The NBCHS is an organization of over a hundred community and faith-based organizations that has continually served to successfully impact and improve the quality of life for families and individuals in need. The City participates in the NBCHS meetings to ensure local resources are gathered. Together, the member-based organization assists families and individuals who would otherwise have trouble meeting basic human needs including food, clothing, and shelter.

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## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

To improve the living environment of the extremely low- and other low-income households that reside in public housing, the Housing Authority of the City of Titusville offers a ROSS Grant (elderly specific) available to public housing residents. The City will continue to support the efforts of its Housing Authority. In addition, the City encouraged and provided technical assistance to non-profits who are eligible and interested in applying for other housing funds for low/moderate income households to help increase the number of affordable housing units that are available. The City worked with Community Housing Initiative to implement the First Time Home Buyer Program, available to public housing residents. Because of the proximity of the Harry T. Moore Center to Housing Authority residents, the City is able to inform residents quickly and effectively of any changes to the programs.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City offers office space at the Harry T. Moore Social Service Center to agencies who's services concentrate on providing affordable housing services, counseling, and homebuyer programs. The City further engages the services of a non-profit Community Housing Development Organization to provide outreach of its First Time Homebuyer Program. Brevard Community of Hope focus on affordable housing. To improve the living environment of the extremely low- and low-income households that reside in public housing, the City will continue to support the efforts of the Titusville Housing Authority. In addition, the City encouraged and provided technical assistance to non-profits who are eligible and interested in applying for other housing funds for low/moderate income households, to help increase the number of affordable housing units that are available. The City worked with Community Housing Initiative to implement the First Time Home Buyer Program, available to residents of the Public Housing Authority.

### **Actions taken to provide assistance to troubled PHAs**

Due to the unavailability of access to HUD data in the IMS/PIC system, the City reached out to the Housing Authority of the city of Titusville for current data. According to the Housing Authority of the city of Titusville they are a high-performer with 255 units in the low-rent inventory and 738 vouchers in the Section 8 inventory; for a combined total of 993 units. The Housing Authority of the City of Titusville is not a troubled PHA; therefore, no action was taken. The PHA/s Score Report below was provided by the Housing Authority.



**U.S. Department of Housing and Urban Development**  
OFFICE OF PUBLIC AND INDIAN HOUSING  
REAL ESTATE ASSESSMENT CENTER

**Public Housing Assessment System (PHAS) Score Report for Interim**

Report Date: 07/19/2024

|                  |   |
|------------------|---|
| PHA Code:        | FL025                                       |
| PHA Name:        | HOUSING AUTHORITY OF THE CITY OF TITUSVILLE |
| Fiscal Year End: | 03/31/2023                                  |

| PHAS Indicators            | Score                 | Maximum Score                |
|----------------------------|-----------------------|------------------------------|
| Physical                   | 32                    | 40                           |
| Financial                  | 23                    | 25                           |
| Management                 | 25                    | 25                           |
| Capital Fund               | 10                    | 10                           |
| Late Penalty Points        | 0                     |                              |
| <b>PHAS Total Score</b>    | <b>90</b>             | <b>100</b>                   |
| <b>Designation Status:</b> | <b>High Performer</b> |                              |
| Published                  | 07/19/2024            | Initial published 07/19/2024 |

| Financial Score Details                             | Score | Maximum Score |
|---|-------|---------------|
| Audited/Single Audit                                |       |               |
| 1. FASS Score before deductions                     | 23.00 | 25            |
| 2. Audit Penalties                                  | 0.00  |               |
| Total Financial Score Unrounded (FASS Score - Audit | 23.00 | 25            |

| Capital Fund Score Details                                   | Score | Maximum Score |
|--|-------|---------------|
| Timeliness of Fund Obligation:                               |       |               |
| 1. Timeliness of Fund Obligation %                           | 90.00 |               |
| 2. Timeliness of Fund Obligation Points                      | 5     | 5             |
| Occupancy Rate:  |       |               |
| 3. Occupancy Rate %  | 97.65 |               |
| 4. Occupancy Rate Points                                     | 5     | 5             |
| Total Capital Fund Score (Fund Obligation + Occupancy Rate): | 10    | 10            |

Notes:

1. The scores in this Report are the official PHAS scores of record for your PHA. PHAS scores in other systems are not to be relied upon and are not being used by the Department.
2. Due to rounding, the sum of the PHAS indicator scores may not equal the overall PHAS score.
3. "0" FASS Score indicates a late presumptive failure. See 902.60 and 902.92 of the Interim PHAS rule.
4. "0" Total Capital Fund Score is due to score of "0" for Timeliness of Fund Obligation. See the Capital Fund
5. PHAS Interim Rule website - <http://www.hud.gov/offices/reac/products/prodphasinrule.cfm>

**PHA Score Report**

### CR-3- - Public Housing

The Housing Authority of the city of Titusville submits copies of its annual report to the City for review and approval for consistency with the City's goals, prior to its submittal to HUD. Because this report is not on the same yearly cycle as the due date of the City's CAPER, its data is not available to include in the CAPER during the current reporting cycle. However, the data from the report is reviewed against the City's Comprehensive Plan to ensure it is in line with the City's goals where required and amended accordingly were not.

**HUD Profile**

HUD HOME    HA HOME    HA    SEARCH INDEX    S.A.M.

**General HA Details**

|                     |            |
|---------------------|------------|
| Housing Authority:  | TITUSVILLE |
| HA Program Type:    | Combined   |
| HA Fiscal Year End: | 03/31      |
| Last Update:        | 10/26/2021 |

**HA Inventory Details**

**Line Item Inventory Information**

| Category       | Developments | Units      |
|----------------|--------------|------------|
| In Management  | 3            | 253        |
| In Development | 0            | 0          |
| <b>Total</b>   | <b>3</b>     | <b>253</b> |

**Section 8 Inventory Information**

| Incremental | Units |
|-------------|-------|
| 0           | 720   |

Section 8 Inventory Information will be provided from HUD's Central Accounting and Program System (HCAPPS).

**HA Performance**

| Assessment Date | Assessment Type | Assessment Score | Designation    | Issued Office |
|-----------------|-----------------|------------------|----------------|---------------|
| 04-15-2023      | PELAS           | 92               | High Performer | Not Assigned  |

### Housing Authority HUD Profile

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The Principal Planner of the City's Planning department is appointed to the AHAC to review all Policies, Ordinances, Plan revisions, and Regulation changes as to their impacts on affordable housing. This position is responsible for identifying such impacts and notifying the Building, Planning, and Neighborhood Services departments, as well as, City Council, and the Planning & Zoning Commission of any effects on affordable housing.

Additionally, during FY24/25, a member of the local City Council was appointed to the Affordable Housing Advisory Board as required under the SHIP Statute.

As a result of Florida House Bill 1375, the City adopted Resolution #31-2008 thereby creating its initial Affordable Housing Advisory Committee (AHAC). Subsequent Resolutions have been adopted when members have changed; the most recent being Resolution #29-2023. During FY 24/25, the AHAC began its review of the City's previous Housing Incentive Plan along with the City's current Code of Ordinances, Land Development Regulations, and Comprehensive Plan; to develop the City's 2026 Housing Incentive Plan. The consensus of the AHAC was that the City's current codes and regulations were generally adequate with improvements.

During FY 22/23, a Community Group known as "Concerned Citizens Group" formed and met with staff throughout the program years to discuss specific visions for the South Street Target Area. Feedback has been instrumental in advising the City of the changes citizens' desire for their neighborhoods. As a result, there has been an increase in neighborhood investment interests from developers for the target area.

The Planning Department staff continues to work on improving zoning ordinances to allow more mixed uses, encouraged by HUD, to stimulate revitalization through redevelopment in the target area.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City has an overwhelming need for affordable housing, for the elderly, low-income populations, families at risk of homelessness and homeless individuals.

In 2011, the City targeted and acquired two blighted abandoned rental complexes with its CDBG funds. The City redeveloped one property utilizing its NSP grant programs to create a nine-unit subdivision known as Inspiration Village, for low-income households and Veterans. These units were substantially completed in FY 18/19, with the last home donated to a Veteran in FY 19/20.

City staff met with local agencies and social service organizations, including the local COC to discuss viable solutions. From these meetings and conversations, Community of Hope, along with Habitat for Humanity, and the local COC partners approached the City to develop transitional housing on a land-banked NSP1 property owned by the City. As a result, the City donated its second acquired property known as 550 Brown to Community of Hope in FY 17/18. The project consists of two(2) buildings providing a total of ten (10) units to serve as transitional housing for the homeless, with the end goal of a successful transition into permanent housing. During FY 19/20, the City entered into an agreement with Brevard County to provide CHDO funding to the developer for Phase I of this project. In FY 22/23, the City provided additional funding for Phase II from its American Rescue Plan Act grant. The apartments will serve very low-, to low-income homeless families and individuals meeting the underserved needs. The project broke ground during the 21/22 program year with Phase I complete and leased up. Phase II is under construction and scheduled to be completed by December 2025.

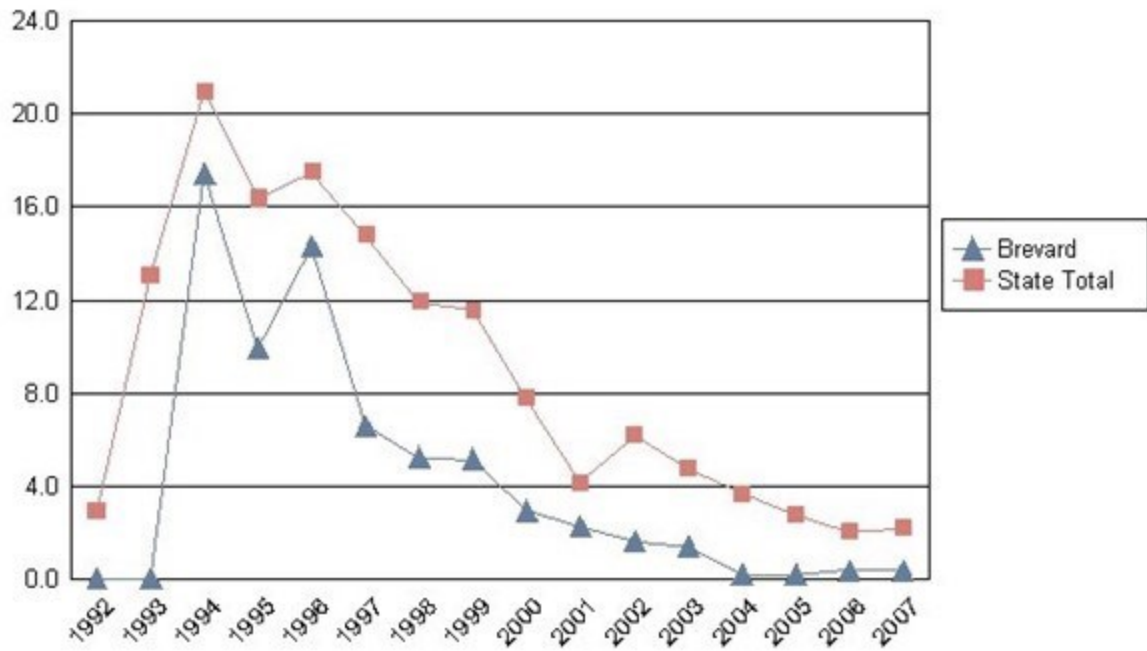
The City continues to provide technical assistance to non-profits and for-profits that are interested in applying for program funds, for the purpose of increasing the number of affordable housing units.

#### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

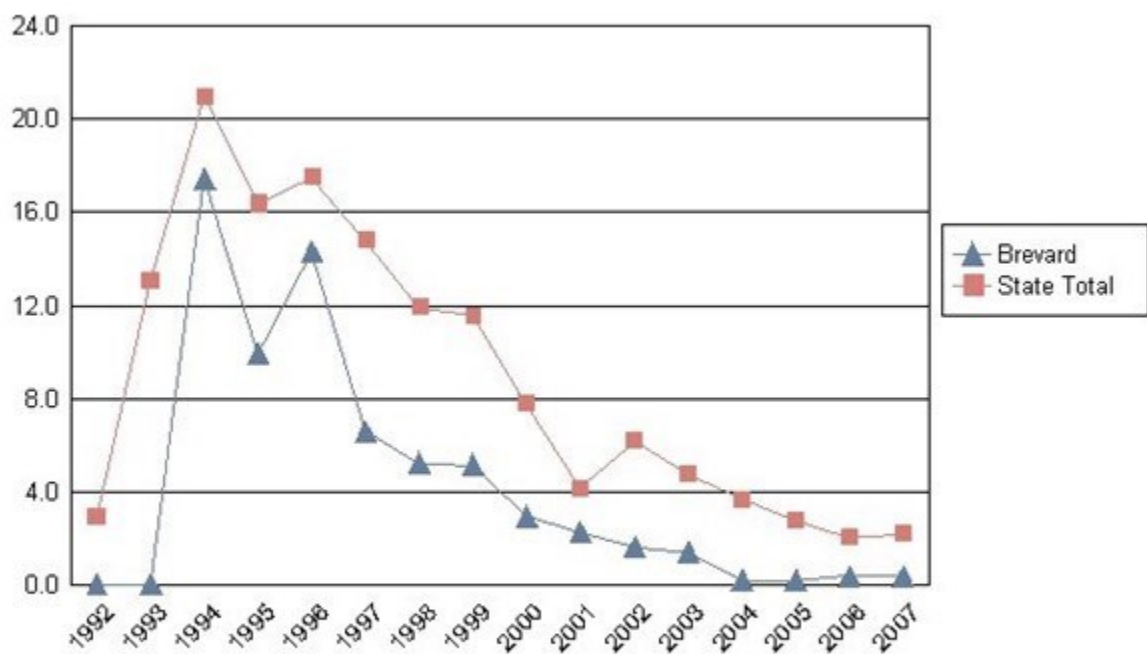
New requirements, concepts and terminology established by the Residential Lead-Based Paint Hazard Reduction Act of 1992 (Title X), became effective September 15, 2000. The changes enacted by the new regulation affect the following activities when those activities are funded by CDBG: emergency or moderate rehabilitation; acquisition, support services, leasing, and operations; and first-time homebuyer program. Although the City did not utilize CDBG for these types of activities, it did provide Lead Based Paint informational pamphlets and notices to households participating in its housing programs funded by other sources.

The City provided information on lead-based paint dangers and lead hazard reduction, identification, evaluation, testing, stabilization, ongoing maintenance and abatement where applicable. During the year, the City continued to work with trained and certified contractors to perform lead-based paint reduction activities; and provided technical guidance on lead-based paint requirements to non-profits accessing CDBG dollars for housing related services.

It is difficult to estimate the number of units that contain lead-based paint; however, studies conducted by environmental specialists revealed that Brevard County, when compared to other counties in the State, is not at a high risk of lead hazards.



### Lead Screenings



### Lead Results



### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City of Titusville realizes that reducing poverty is multi-faceted and must include certain elements in helping to successfully reduce the number of poverty level persons and families. Education, job training, job placement, employment opportunities, childcare, and reliable transportation to employment are some of the basic needs of economically poor citizens. The City provided technical assistance and financial support to non-profit organizations that have or are developing programs to provide job training skills either on-the-job or through educational institutions.

The City of Titusville utilizes CDBG to support public service programs that successfully serve low- and very-low-income persons in the community to self-sufficiency, by increasing income levels out of poverty. -Providing CDBG funding to the Women's Center, for a Domestic Violence Program, assists women in recovering through counseling services and housing. The women can rebuild their lives, become self-sufficient and out of poverty. These are just some examples the City has put into action to reduce the number of poverty level families/ households.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

During FY 24/25, the City participated in the Brevard County HOME Consortium and the State Housing Initiatives Partnership (SHIP) Program to further develop implementation of institutional structure. The City partnered with local for-profit and non-profit organizations, public housing authorities, educational institutions, and other governmental agencies to implement federal and state funded programs as well as to continue preserving, providing, and expanding affordable housing opportunities for very low- and low-income persons.

The greatest impact identified in FY 24/25 was the development of institutional structure accomplished by our local COC and partners. In previous years the City paid for staff training to work in HMIS, to effectively enter homeless families or individuals into the coordinated assessment system. Reduction in waiting time for an at-risk homeless family and/or homeless individual to be housed has been a countywide effort with participating partners. In FY 24/25, the Point in Time Count of homeless persons decreased slightly from previous years. The wait time for homeless persons to be housed has also been reduced as reported by the local COC.

A Housing First model was created whereby individuals call 2-1-1 Brevard, and an appointment is set up to conduct a Vulnerability Index Service Prioritization Decision Assistance Tool (VISPDAT). The VISPDAT is a measuring tool to address the needs of the homeless family/individual to better gauge the wrap around services needed, other than housing. The VISPDAT is submitted to the partnership of agencies to determine which agency would best address the needs and provide housing. The agency then reaches out to the homeless family/ individual and the transitional housing process begins. This partnership involved various county wide social service organizations and agencies, as well as the School Board Children in Transition, County Social Service office, State DCF, and private partners.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City participates in the Brevard County HOME Consortium and the State Housing Initiatives Partnership (SHIP) Program. As part of the SHIP Program, the City is required to conduct monitoring of affordable housing rental properties. These monitoring visits provide an opportunity to remind property managers about the Neighborhood Services Department unique office location within the target area at the Harry T. Moore Social Service Center, and the various social service programs available there. The City ensures to provide resources to the public on the availability of local affordable housing units within the city limits. Brochures on Fair Housing, special events, citizen participation surveys, applications for Section 8, applications for public housing, applications for First-Time Home Buyer programs, and other social services can be accessed from this location.

The City has partnered with local for-profit and non-profit organizations, public housing authorities, educational institutions, and other governmental agencies to implement federal and state funded programs as well as to continue preserving, providing, and expanding affordable housing opportunities for very low- and low-income persons.

Additionally, partnerships continued to develop with local lending institutions, realtors, credit counseling services, affordable housing developers, and community leaders to increase affordable housing efforts.

| 0 bdrm | 1 bdrm | 2 bdrm | 3 bdrm | 4 bdrm | 5 bdrm | TOTAL |
|--------|--------|--------|--------|--------|--------|-------|
| 72     | 76     | 37     | 48     | 20     | 2      | 255   |

Table – PUBLIC HOUSING UNITS AVAILABLE – UNIT SIZE

**Table - Public Housing Units Available - Unit Size**

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

In 2015, HUD established the requirement for communities to develop an Assessment of Fair Housing (AFH) instead of completing an Analysis of Impediments (AI). The AFH included more extensive data analysis than the AI and intended for communities to make greater commitments to address fair housing issues. However, in 2020, HUD rescinded and replaced the 2015 AFFH Rule with the "Preserving Community and Neighborhood Choice" rule that reverted to HUD's pre-1994 interpretation of the 1968 Fair Housing Act's obligation for AFFH. The City was not required to conduct fair housing planning, but instead to clarify steps to proactively promote fair housing. Subsequently in 2021, HUD adopted the Interim Final Rule "Restoring Affirmatively Furthering Fair Housing Definitions and Certifications," which restored the definitions and AFFH certifications from the 2015 rule but did not require jurisdictions to conduct any specific fair housing planning process. As a result, the City went back to submitting an



annual certification that the jurisdiction is prioritizing AFFH as a condition of receiving federal grant funds.

During the 2022/2023 program year, the City participated in a Consortium-wide effort to complete an Assessment of Fair Housing (AFH) to collect and analyze recent data and community input on the fair housing challenges. The AFH combined data analysis and information gathered through a comprehensive community engagement process to identify fair housing issues across the county and outline goals and actions to address them. To ensure the assessment gained a true picture of local issues in affirmatively furthering fair housing, the AFH included the surrounding cities of Cocoa, Melbourne, Palm Bay, Titusville, and Brevard County.

To demonstrate compliance with AFFH, the City took meaningful steps to address fair housing concerns through surveys and social media platform ads, overcome segregation through local efforts to build more affordable housing units outside of the areas of minority concentration, and promote inclusive communities without barriers that limit access to opportunity based on the seven federally protected classes; these included race, color, national origin, religion, sex, familial status, and disability through conducting fair housing workshops and training for residents and rental property managers. Additionally, a Housing Summit was held during 23/24 for housing providers, non-profit agencies, and developers which included a Fair Housing segment. Although there were no concerns or complaints during the program year, the City will continue to implement fair housing elements in its CDBG program during the upcoming year to ensure residents and housing managers are kept informed of fair housing practices and laws.

### **CR-35 - Other Actions**

In February 2023, HUD issued an AFFH Proposed Rule asking for public comment on a proposed new process for fair housing planning that would require communities to develop an Equity Plan following comprehensive community input, indicating a shift toward greater community participation. The public comment period for the proposed rule closed in April 2023. In the meantime, although not required to conduct any specific type of fair housing planning, the City along with the Brevard County HOME Consortium, decided to develop an AFH to collect and analyze recent data and community input on the fair housing challenges facing local cities and throughout Brevard County to have updated data to help guide the Consortium's efforts to promote fair housing choice across the county. Since there is currently no federal fair housing planning process in place, the Consortium, including the City, had some flexibility in how to develop an AFH. It is important to note that although this plan is referred to an AFH, the document does not contain all the required prompts of the 2015 AFH requirements. Instead, the Consortium opted to tailor the AFH outline to better suite the needs by restructuring the format and including more information on the role of the private and nonprofit sectors in fair housing choice. The entire AFH Final Plan can be located on the City's website at <https://www.titusville.com/DocumentCenter/View/4073/Brevard-County-Consortium-Affirmative-Fair-Housing-2023>. Titusville's Fair Housing Action Plan can be found beginning on page 158 of this document.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Grantee's mission is to use monitoring as an effective tool for avoiding problems and improving performance for each of its subrecipients and contractors for long-term compliance. Our primary legal obligation is to make certain that our subrecipients and contractors comply with all regulations governing their administrative, financial, and programmatic operations and achieve their performance objectives on schedule and within their budget.

In accordance with 24 CFR Part 570.501, the Grantee is responsible for ensuring that CDBG funds are used in accordance with all program requirements. The use of public agencies, subrecipients, or contractors does not relieve the Grantee of this responsibility.

The Grantee will continue to manage the day-to-day operations of grant and subgrant supported activities and will monitor grant and subgrant supported activities to ensure compliance with applicable Federal regulations, including civil rights related program requirements, minority business outreach, and the comprehensive planning requirements, to ensure that performances are being achieved and in compliance with all applicable regulations.

The following monitoring objectives have been set:

1. Determine if a subrecipient is carrying out its program and activities effectively;
2. Determine if a subrecipient is carrying out its activities in a timely manner;
3. Determine if a subrecipient is charging costs to the project that are eligible and reasonable;
4. Determine if a subrecipient is conducting its activities with adequate control over program and financial performance in a way that minimizes opportunities for waste, mismanagement, fraud, and abuse;
5. Assess if the subrecipient has a continuing capacity to carry out the approved activity;
6. Identify potential problem areas and assist in compliance;
7. Assist subrecipients in resolving compliance problems through discussions, negotiations, and technical assistance;
8. Provide adequate follow-up measures to ensure performance and compliance deficiencies are corrected and not repeated;
9. Compliance with the requirements of 24 CFR 570.501(b) and 24 CFR 84.51 and 84.40, as applicable;
10. Compliance with Section 3 and Minority Business Outreach, as applicable;
11. Determine if any conflicts of interest exist in the operation of the CDBG program; and

12. Ensure that required records are maintained to demonstrate compliance with applicable regulations.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The annual CAPER report was provided to community stakeholders, concerned citizen groups, and other known key community groups and individuals via email notification. Additionally, a public notice was advertised on November 13, 2025 in a locally distributed newspaper and prominently displayed a minimum of fifteen (15) days prior to the beginning of the public comment period at City Hall and the community Social Service Center to broaden public comment by all interested citizens and encourage non-English speaking persons and persons with disabilities to participate. Additionally, social media platforms were utilized to notify the public of any and all performance reports completed for its CDBG program, including posting the notices (and the report) on the City's webpage at <https://www.titusville.com/1416/PROGRAM-PLANS-AND-PERFORMANCE-REPORTS>

The CAPER was made available for public comment between December 2, 2025, and December 16, 2025. A Public hearing was held on the City's 2024 program year performance report on December 2, 2025, where those interested were in attendance and able to make oral comments. Copies of said report were also made available upon request in person or by mail at [neighborhoodservices@titusville.com](mailto:neighborhoodservices@titusville.com) Upon request, the report was made available to non-English speaking persons or visually impaired individuals.

ATTACHED PUBLIC NOTICE AND COMMENTS ARE LOCATED IN THE CR-00 SCREEN OF THE CAPER

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No changes were made to the program objectives.

During the FY24 program year, highest priority was given to those activities identified as such in the Consolidated Plan. These priorities were: Sustain, support, provide, and create suitable and affordable housing opportunities; Provide and support public services which encourage self-sufficiency, including the homeless; Provide infrastructure and neighborhood improvements in the qualified low-income target area to improve overall quality of life; Enhance safety and sustainability, and support neighborhood-based organizations to create community unity; and Create economic development opportunities for low/mod persons.

During the FY24 program year, the City allocated up to 15% of its grant to subrecipients to provide eligible public services meeting a Consolidated Plan high priority; a total of 53 households were served for the first-time, with a grand total of 2,805 people being served overall from these services. These services assisted 16 extremely low-, 20 very low-, and 17 low-income households. Additionally, the City utilized approximately 75% of its CDBG allocation to further its revitalization efforts in the South Street Target Area by resurfacing seven residential roadways that improved transportation safety and accessibility and the overall quality of life in the neighborhood, serving a total of 1455 residents in the low-mod benefit area. Combined these activities met the City's objectives and goals as outlined in its 5-Year and annual Action Plans.

During program year 2024, the City did not fail to meet objectives or priorities in the use of CDBG funds.

The City did not displace or relocate any citizens during program year 2024.

The grant program is being completed in a timely manner. Disbursements are drawn and reimbursed in a timely manner and balanced with the letter of credit in IDIS.

Funds continually are being used to address strategies and needs, and to leverage the maximum dollars possible to serve as many citizens as possible.

One hundred percent (100%) of funds expended benefited very low- and low-income households or low/mod benefit areas during FY24.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

| Total Labor Hours                     | CDBG | HOME | ESG | HOPWA | HTF |
|---------------------------------------|------|------|-----|-------|-----|
| Total Number of Activities            | 0    | 0    | 0   | 0     | 0   |
| Total Labor Hours                     | 0    |      |     |       |     |
| Total Section 3 Worker Hours          | 0    |      |     |       |     |
| Total Targeted Section 3 Worker Hours | 0    |      |     |       |     |

Table 8 – Total Labor Hours

| Qualitative Efforts - Number of Activities by Program   | CDBG | HOME | ESG | HOPWA | HTF |
|---|------|------|-----|-------|-----|
| Outreach efforts to generate job applicants who are Public Housing Targeted Workers   |      |      |     |       |     |
| Outreach efforts to generate job applicants who are Other Funding Targeted Workers.   |      |      |     |       |     |
| Direct, on-the job training (including apprenticeships).  |      |      |     |       |     |
| Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.   |      |      |     |       |     |
| Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).  |      |      |     |       |     |
| Outreach efforts to identify and secure bids from Section 3 business concerns.  | 2    |      |     |       |     |
| Technical assistance to help Section 3 business concerns understand and bid on contracts.   | 1    |      |     |       |     |
| Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.   |      |      |     |       |     |
| Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services. |      |      |     |       |     |
| Held one or more job fairs.   |      |      |     |       |     |
| Provided or connected residents with supportive services that can provide direct services or referrals.   | 1    |      |     |       |     |
| Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.          | 1    |      |     |       |     |
| Assisted residents with finding child care.   |      |      |     |       |     |
| Assisted residents to apply for, or attend community college or a four year educational institution.  |      |      |     |       |     |
| Assisted residents to apply for, or attend vocational/technical training.   |      |      |     |       |     |
| Assisted residents to obtain financial literacy training and/or coaching.   |      |      |     |       |     |
| Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.   |      |      |     |       |     |
| Provided or connected residents with training on computer use or online technologies.   |      |      |     |       |     |
| Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.   |      |      |     |       |     |
| Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.  |      |      |     |       |     |
| Other.  |      |      |     |       |     |

Table 9 – Qualitative Efforts - Number of Activities by Program

## **Narrative**

The Grantee continues to promote Section 3 preferences in its bid opportunities and requires subrecipients to do the same.

The Grantee provides Section 3 training materials and information on its website under the Neighborhood Services Department page.

DRAFT for public review and comment

## **Attachment**

### **FY 24 Financial Summary**

**To be generated by HUD's reporting system and included with final submittal.**

DRAFT for public review and comment

## **2024 IDIS PR REPORTS CDBG/CDBGCV**

**To be generated by HUD's reporting system and inserted with final submittal.**

DRAFT for public review and comment



# Public Notice and Comments

## **CITY OF TITUSVILLE NOTICE OF PUBLIC HEARING COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ANNUAL PERFORMANCE EVALUATION REPORT AND HOUSING AND COMMUNITY DEVELOPMENT NEEDS**

In accordance with 24 CFR 91.520, the City of Titusville has completed a draft of its annual Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) program year ending September 30, 2025. The CAPER serves as an annual report outlining accomplishments.

In accordance with 24 CFR 91.105(e), the City will conduct a public hearing, through a special City Council meeting on Tuesday, December 2, 2025, at 5:30 p.m. at City Hall, 2<sup>nd</sup> Floor Council Chambers, 555 S. Washington Avenue, Titusville, FL 32796, for the following purposes:

- Receive comments from residents on the draft CDBG annual report for program year 2024-2025
- Receive residents' views on Housing and Non-Housing Community Development needs for program year 2026-2027
- Receive residents' views on proposed activities for program year 2026-2027, and
- Strategies and actions for affirmatively furthering fair housing.

Hard copies of the draft CAPER are available for review in person at the Neighborhood Services Department, Harry T. Moore Social Service Center, 725 S. DeLeon Avenue, Titusville, FL 32780, as well as, City Hall, 555 S. Washington Avenue, Titusville, FL 32796. Additionally, an electronic copy of the draft report is available on the City's Neighborhood Services Department webpage at <https://www.titusville.com/1416/PROGRAM-PLANS-AND-PERFORMANCE-REPORTS> OR a copy may be requested by email to [neighborhoodservices@titusville.com](mailto:neighborhoodservices@titusville.com).

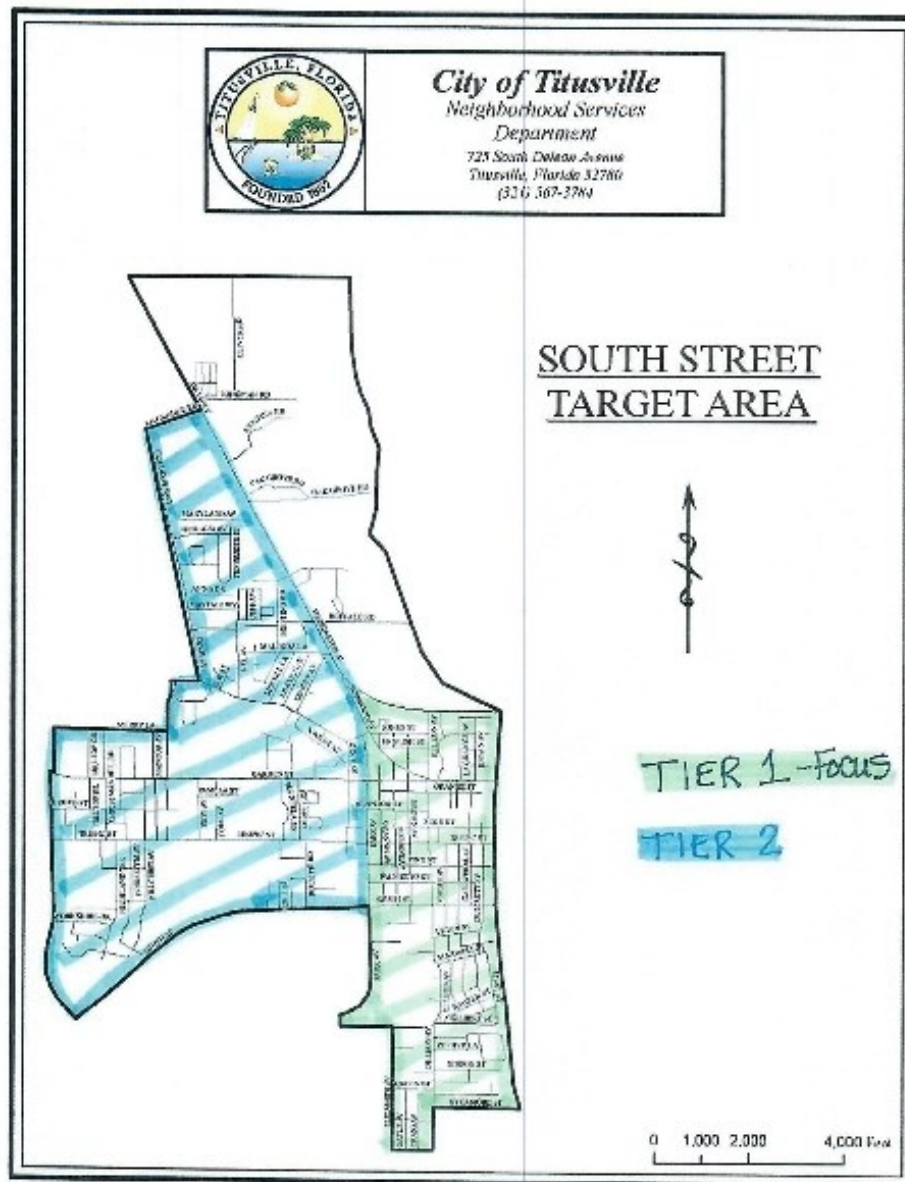
The Public comment period for the CAPER begins December 2, 2025, and runs through December 16, 2025.

At this same meeting, the City will hear proposals from non-profit organizations seeking funding through the Request for Proposal process, for 2026-2027 CDBG public service funding.

All citizens, including minorities and residents of predominantly low- and moderate-income neighborhoods, are invited and encouraged to attend the public hearing and make oral or written comments. Persons with disabilities or non-English speaking persons requiring special accommodations to participate in the public hearing on December 2, 2025, should contact 321-567-3997 by 3:00 p.m. November 24, 2025.

**Comments received during the public comment period will be summarized and submitted with the final report to HUD**

## Census Tract and Strategy Area Maps



## **MBE/WBE REPORT**

**Reports will be generated by HUD's reporting system and included with final submittal**

DRAFT for public review and comment