

City of Titusville

"Gateway to Nature and Space"

REPORT TO COUNCIL

To: The Honorable Mayor and City Council

From: William S. Larese, City Manager

Subject: Legislative Grant Agreement with the Department of Environmental Protection for the Osprey Nutrient Removal Upgrade Project

Department/Office: Water Resources

Recommended Action:

Approve a legislative grant agreement between the City of Titusville and the Department of Environmental Protection in the amount of \$500,000 towards construction of the Osprey Nutrient Removal Upgrade Project, approve the related budget amendment, and authorize the Mayor to execute the agreement.

Summary Explanation & Background:

In November of 2021 the City applied for a State of Florida Legislative Grant for Fiscal Year 2022-23 for the construction of the Osprey Nutrient Removal Upgrade Project. In July of 2022 the City was notified that \$500,000 towards the construction costs of the project had been awarded. The grant will be managed through the Florida DEP.

This project consists of the construction of upgrades to the treatment process at the Osprey Water Reclamation Facility that will improve the nutrient removal of the facility that provides reclaimed water to the City. This project will help reduce nutrient loadings to the Indian River Lagoon (IRL) and will assist the City in meeting its pollutant removal allocation required by the North IRL Basin Management Action Plan.

This project has also received funding from Brevard County's Save our Lagoon Plan in the amount of \$9,100,000. In April 2020 the City was notified that an additional \$1,350,000 towards the construction costs of the project was awarded through SJRWMD's cost share program.

It is recommended that the City Council approve a legislative grant agreement between the City of Titusville and the Department of Environmental Protection in the amount of \$500,000 towards construction of the Osprey Nutrient Removal Upgrade Project, approve the related budget amendment, and authorize the Mayor to execute the agreement.

Alternatives:

City of Titusville, Florida

Budget Amendment/Transfer Form

					Budget Amendment /Budget Transfer
Source of	Account	Project			
Funds:	Number	Number	Description	Amount	
FY2023					
	401-0000-337.52-00		OSPREY/NUTRIENT/REMOVAL	500,000	Budget Amendment
				-	Budget Amendment
				-	Budget Amendment
				-	Budget Amendment
				-	Budget Amendment
				-	Budget Amendment
				-	Budget Amendment
	Total Source of Funds			500,000	
Use of					
Funds:					
FY2023					
	401-5555-565.65-00-WR1705	WR1705	NON DEPARTMENTAL/CONSTRUCTION IN PROGRESS	500,000	Budget Amendment
				-	Budget Amendment
				-	Budget Amendment
				-	Budget Amendment
				-	Budget Amendment
				-	Budget Amendment
	Total Use of Funds			500,000	
			NOTE: APPROVE AND ALLOCATE GRANT FUNDING BETWEEN THE CITY OF TITUSVILLE AND DEPARTMENT OF ENVIRONMENTAL PROTECTION TOWARDS CONSTRUCTION OF THE OSPREY NUTRIENT REMOVAL UPGRADE PROJECT.		
Input Name:			Budget Office Approval:		
Input Date:			Budget Office Approval Date:		
Manual JE/BA#:			Post Date:		

**STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Standard Grant Agreement**

This Agreement is entered into between the Parties named below, pursuant to Section 215.971, Florida Statutes:

1. Project Title (Project): Titusville Osprey Water Reclamation Plant Nutrient Removal Upgrade
Agreement Number: LPA0396
2. Parties: State of Florida Department of Environmental Protection,
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000 (Department)
Grantee Name: City of Titusville Entity Type: Local Government
Grantee Address: 555 S Washington Avenue, Titusville, FL 32796 FEID: 59-60004400 (Grantee)
3. Agreement Begin Date: Upon Execution Date of Expiration: September 30, 2024
4. Project Number: (If different from Agreement Number) Project Location(s): Lat/Long (28.6238, -80.8159)

Project Description: The City of Titusville will complete the final work on existing AO tanks to upgrade nutrient removal and reduce nutrient loading.

Funding Source?	Award #s or Line Item Appropriations:	Amount per Source(s):
<input checked="" type="checkbox"/> State <input type="checkbox"/> Federal	<u>LP, GAA LI 1665A, FY 22-23, GR</u>	<u>\$500,000.00</u>
<input type="checkbox"/> State <input type="checkbox"/> Federal		
<input type="checkbox"/> Grantee Match		

Total Amount of Funding + Grantee Match, if any: \$500,000.00

6. Department's Grant Manager
Name: Brittany Plyler or successor
Address: 3900 Commonwealth Blvd MS# 3570
Tallahassee, FL 32399
Phone: 850-245-2942
Email: Brittany.plyler@floridadep.gov
Grantee's Grant Manager
Name: Sean Stauffer or successor
Address: 2836 Garden Street
Titusville, FL 32796
Phone: 321-567-3855
Email: Sean.stauffer@titusville.com

7. The Parties agree to comply with the terms and conditions of the following attachments and exhibits which are hereby incorporated by reference:

- Attachment 1: Standard Terms and Conditions Applicable to All Grants Agreements
- Attachment 2: Special Terms and Conditions
- Attachment 3: Grant Work Plan
- Attachment 4: Public Records Requirements
- Attachment 5: Special Audit Requirements
- Attachment 6: Program-Specific Requirements
- Attachment 7: Grant Award Terms (Federal) *Copy available at <https://facts.fldfs.com>, in accordance with §215.985, F.S.
- Attachment 8: Federal Regulations and Terms (Federal)
- Additional Attachments (if necessary):
- Exhibit A: Progress Report Form
- Exhibit B: Property Reporting Form
- Exhibit C: Payment Request Summary Form
- Exhibit D: Quality Assurance Requirements for Grants
- Exhibit E: Advance Payment Terms and Interest Earned Memo
- Additional Exhibits (if necessary):

DWRA Additional Signatures

Brittany Plyler, DEP Grant Manager

Mitch Holmes, DEP QC Reviewer

*Rev. ~~ANDREW~~
Acc. ~~W~~
Please*

*401-0000-337.52-00
-WR 1705*

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

PROJECT TIMELINE & BUDGET DETAIL:

The tasks must be completed by, and all documentation received by, the corresponding task end date. Cost reimbursable grant funding must not exceed the budget amounts as indicated below. Match funding shall be provided at minimum in the categories indicated below.

Task No.	Task Title	Budget Category	Grant Amount	Task Start Date	Task End Date
1	Project Management	Contractual Services	\$50,000	07/01/2022	03/31/2024
2	Construction	Contractual Services	\$450,000	07/01/2022	03/31/2024
Total:			\$500,000		

6. BOARDS AND COMMISSIONS

A. Historic Preservation Board

Appoint three (3) regular members and one (1) alternate member to the Historic Preservation Board with terms to expire on October 31, 2024.

Reappointed Dennis Jones, Deborah Petyk, and Toni Shifalo as regular members and Kirk Davis as an alternate member with terms to expire on October 31, 2024.

7. PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT (NON-AGENDA ITEMS)

Joe Hill expressed concern regarding the repairs of the pedestrian light not working at Hamilton Avenue and Hopkins Avenue, sidewalks and bike trails north of Titus Landing near Titusville High School, etc. Public Works Director Kevin Cook provided an update. Member Nelson requested Council be updated on the progress of the repairs.

Tim Hansting expressed concern of the timing for the red light located at the intersection of Riverside Drive and US Highway 1 across from River Palms Condominiums and in front of the Titusville High School. Public Works Director Kevin Cook advised he could forward the concern to the Florida Department of Transportation (FDOT) for their review.

8. CONSENT AGENDA

A. 2022 Tree City USA Recertification Application

Authorize the Mayor to sign the 2022 Tree City USA recertification application.
Approved in accordance with recommendations.

B. Legislative Grant Agreement with the Department of Environmental Protection for the Osprey Nutrient Removal Upgrade Project

Approve a legislative grant agreement between the City of Titusville and the Department of Environmental Protection in the amount of \$500,000 towards construction of the Osprey Nutrient Removal Upgrade Project, approve the related budget amendment, and authorize the Mayor to execute the agreement.

Approved in accordance with recommendations.

C. Purchase of Vehicles - Public Works

Approve the use of Sourcewell contract #2023 091521-NAF & 060920-NAF effective through November 8, 2025, to purchase the budgeted vehicle replacements Z02308 and Z02309 to Alan Jay Fleet Sales of Sebring, Florida in the total amount of \$122,017