



PRE-APP

City of Titusville Pre-Application Meeting Request

Project Name: _____
 Project Location: _____
 Submitted By: _____
 Company Name: _____ Email: _____

Pre-Application Review Requirements

The following items are only the code minimum requirements for scheduling a pre-application meeting. The applicant should provide any other information not listed that may warrant concern or discussion by City officials. A pre-application meeting does not imply any formal approval by the City. The City will determine the application completeness.

Yes	No	NA	General Requirements	Note reason for "No" or "NA"
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Eight (8) set of pre-application plans (signed and sealed)	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check for \$250.00 plus \$10 per acre (Payable "The City of Titusville")	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Plan Size 24" x 36" (Folded to 9" X 12")	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Name of Project	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Owner's Authorization Form	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Type of Development	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Name of Owner/Developer (Address & Phone)	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Name of Engineer/Surveyor/Archit./LS Archit./Planner (addr. & phone)	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vicinity Map: Included within the vicinity map shall be the surrounding land use designations and zoning classifications for adjoining-adjacent properties as well as for the project itself.	_____
			Site Data Requirements	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Total project area or acreage	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Density (allowed and proposed)	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Number of buildings (pre & post development)	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Building height (pre & post development)	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Building coverage (pre & post development)	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Impervious surface coverage (pre & post development)	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Proposed stormwater areas and discharge point	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Area of Critical Concern	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	North arrow and scale.	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Legal Description & Tax ID No. (include Section, Township, Range)	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Current Survey (2 copies): Include a boundary map	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Topographical Survey: site specific topographical survey provided within contour intervals of at least two (2) feet in elevation.	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Location of environmental sensitive areas, water courses, wetlands, flood plains, natural habitat, threatened or endangered species, major trees or groups of trees.	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Proposed Improvements in sufficient detail to be evaluated (parking, streets, solid waste, building footprint, water, sewer, stormwater, legal positive outfall, access, hydrant locations, etc and dimensioned)	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Any off site improvements	_____

City of Titusville Official Use Only

Application Received Date: _____ Fee: _____
 HTE Project #: _____ Log Number: _____ Site Classification: Type I Type II
 Checked-In By: _____ Application Status: Complete Not Complete
 Note deficiencies in application: _____
 Date of Rejection: _____ Rejected By: _____